

Knights of Columbus

Louisiana State Financial Secretaries Association

Minutes of the Annual Financial Secretaries Association Meeting

May 2 & 3, 2015

Saturday, May 2, 2015

The annual meeting of the Louisiana State Financial Secretaries Association was held in Baton Rouge, Louisiana on Saturday and Sunday, May 2&3, 2015.

1. Call to Order-Gladwin M. Ball (5022) LSFSA President at 9:25a.m.
 - President Ball states that the meeting of the LSFSA will be dedicated to Fr. Vu and Fr. Waguespack.
2. Verification of Travel Cards- Tommy Rodrigue (8932) LSFSA Warden
 - At this time, Past State Deputy Brother Jack O'Reilly is welcomed back by President Ball.
3. Opening Prayer-Deacon Ricky Picard (6873)
4. Pledge of Allegiance-Gladwin M. Ball (5022) LSFSA President
5. Verification of Roll of Officers-Chris A. Dufrene, Jr. LSFSA Secretary
 - Attending are:
 - Gladwin M. Ball (5022) President
 - David K. Landry (7275) Vice-President
 - Chris A. Dufrene, Jr. (7350) Secretary
 - Jim Vance (12906) Treasurer
 - Tommy Rodrigue (3209) Warden
 - Robert Coco (3208) Three Year Trustee
 - Keith Gautreau, Sr. (8147) Two Year Trustee
 - Malcolm Fauchaux (1817) One Year Trustee
6. Nomination for Supreme Convention- Malcolm Fauchaux (1817) nominated Gladwin Ball (5022) for the LSFSA delegate to the Supreme Convention. Pres. Ball spoke of expenses for the convention, how much of a per diem is given and travel expenses. Malcolm Fauchaux (1817) withdraws his nomination of Pres. Ball and nominates David Landry (7275) and David declines the nomination.

Nathan Arceneaux (8898) is nominated by Michael Callais (9000) and Nathan accepts.

Nathan Arceneaux (8898) Biography- Current District Deputy 14, was a Financial Secretary, gave up the position to become Grand Knight and then became Financial Secretary again. This is his first time running for Supreme Delegate.

Motion by Lucien Marks (6496) to move that nominations be closed, the motion was seconded by Peter Peragine (5530). Motioned passed.

7. President Gladwin M. Ball (5022) discussed the teaching of the computer programs for the Financial Secretaries and how important it is to our position. President Ball also invites any Financial Secretary who has information or knowledge they feel will aid our Financial Secretaries, to please come forward and speak.
8. Past State Deputy/Financial Secretary Jack O'Reilly (13931), encouraged the Financial Secretaries and Comptrollers to use the programs in the computer training to learn the system. The system is helpful and makes the Financial Secretaries job easier.
9. Motion by James Vance (12906) to form an educational committee to educate Financial Secretaries and Comptrollers on how to use computer system. Motion was seconded by Michael Forsythe (1208). President Ball amended the motion to accept help from members as well as officers in the education process. David Landry (7275) volunteers to be the chair of the committee. No questions, motion passed.
10. General Agent Mickey Dougherty of Baton Rouge spoke on the importance of insurance and the important role of the Financial Secretaries in the insurance program. He also spoke about the various types of insurance products offered by the order. He also wanted to know how can the General Agents around the state help the Financial Secretaries
11. Introduction of New Financial Secretaries, please state name and council number:
 - Lucien Marks (6496)
 - Charles Richard, Jr. (15133)
 - Brian Capone (10080)
 - Deacon Ricky Picard (6873)
 - George Boudreaux (10057)
 - Christopher Desselle (15064)
 - Larry Jones (13425) Comptroller Assembly (3226)
12. Past President Keith Gautreau, Sr. (8147) spoke about Financial Secretary online management program. He also notified members about the LFSFA website to get to get information on member management. Robert Rome (8840) asked if we had a Xerox screen package. President Ball thanked Past President Leonce Waguespack (13349) for all his help in keeping up with the LSFSA website.
13. President Ball called for a break at 10:43AM
14. President Ball called the meeting back to order at 11:00AM
15. Fred Foti (1276) made a motion to dispense with the reading of the minutes of the 2014 LSFSA meeting. A correction by Peter Peragine (5530) to the minutes that Honorary Life Members do need a yearly membership (travel) card. Fred Foti (1276) made a motion to accept the amended motion; Jerry Toups (3411) seconded the motion. All were in favor, motioned passed.

16. Committee Appointments-

- Robert Coco (3208)-Chair the Audit Committee
- Keith Gautreau, Sr. (8147)-Chair the Election Committee
- Malcolm Fauchaux (1817)-Chair the Memorial Committee

17. Treasurer's Report- Jim Vance (12906) LSFSA Treasurer submitted his report:

- \$1,579.48 Expense
- \$3,835.00 Deposit
- \$30,661.65 Balance

18. Proposed Budget for the Coming Year- A copy of the report will be submitted tomorrow at our session.

19. Nominations of Officers held by Elections Committee Chairman Keith Gautreau, Sr. (8147)-

- Robert Rome (8840), nominated Gladwin M. Ball (5022) for President
- Anthony Vavasseur (10606), nominated David Landry (7275) for Vice-President
- Nate Arceneaux (8898), nominated Chris A. Dufrene, Jr. (7350) for Secretary
- David Landry (7275), nominated Jim Vance (12906) for Treasurer
- Robert Rome (8840), nominated Tommy Rodrigue (8932) for Warden
- Peter Peragine (5530), nominated Malcolm Fauchaux for 3 Year Trustee
- Michael Forsythe (1208), nominated Leonce Waguespack for 3 Year Trustee

20. Old Business-

Chris A. Dufrene, Jr. (7350) made a motion to purchase a Digital Recorder for the LSFSA; the motion was seconded by David Landry (7275). No questions, all were in favor and the motion passed. Jim Vance (12906) spoke in favor of the Digital Recorder. Keith Gautreau, Sr. (8147) amended the motion to donate the old tape recorder to the Salvation Army or any other charity. All were in favor, the motion passed with amendment.

Leonce Waguespack (13349) suggested that the officers of the LSFSA meet sometime in the Spring to finalize plans for the convention.

David Landry (7275) spoke of inviting the State Officers to our Luncheon tomorrow as they were not invited by error.

Michael Forsythe (1208) mentioned that protocol states that the State Family should be invited to the LSFSA Luncheon at least six weeks before hand.

Anthony Vavasseur (10606) reported on the Saturday lunch and gave instructions to get to the Chinese restaurant for lunch.

Keith Gautreau, Sr. (8147) talked about budgeting money for a hospitality room for the convention on non election years. We had done it in the past with the General Agents and are looking into doing it again with the General Agents in the future.

Robert Coco (3208) stated that last year the LSFSA had budgeted \$1,000.00 to do a hospitality room with the General Agents.

Jim Vance (1296) clarified the Treasurer's Report and budget to the members and also presented the members with a blank budget sheet to submit figures for consideration.

Charles Johnson (5146), a former K of C Field Agent and current Financial Secretary stated the Financial Secretary of the Council needs to form a relationship with the agent assigned to their council and work with them on the insurance program.

Ronnie Delatte (6389) spoke about separating Bingo Gaming Funds from KC Funds accounts. He stated that council's should keep separate checking accounts for the different accounts that the council uses. Examples are Council General Account, Bingo Account, Bar Account, Home Association Account, etc.

David Landry (7275) will speak at the session tomorrow about the LSFSA Luncheon and give the association details on it.

21. Closing Prayer- Deacon Ricky Picard (6873) offered the closing prayer.
22. The meeting of the LSFSA, Saturday, May 2, 2015 adjourned at 12:03pm.

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Louisiana State Financial Secretaries Association

Minutes of the Annual Financial Secretaries Association Meeting

May 2 & 3, 2015

Sunday, May 3, 2015

1. Call to Order-Gladwin M. Ball (5022) LSFSA President at 10:03a.m.
2. Verification of Travel Cards- Tommy Rodrigue (8932) LSFSA Warden
3. Opening Prayer-David Landry (7275) LSFSA Vice-President
4. Pledge of Allegiance-Gladwin M. Ball (5022) LSFSA President
5. Verification of Roll of Officers-Chris A. Dufrene, Jr. LSFSA Secretary

Attending are:

- Gladwin M. Ball (5022) President
 - David K. Landry (7275) Vice-President
 - Chris A. Dufrene, Jr. (7350) Secretary
 - Jim Vance (12906) Treasurer
 - Tommy Rodrigue (3209) Warden
 - Robert Coco (3208) Three Year Trustee
 - Keith Gautreau, Sr. (8147) Two Year Trustee
 - Malcolm Faucheaux (1817) One Year Trustee
6. President Gladwin Ball (5022) congratulated any Financial Secretary who belongs to a council that received an award at the awards banquet last night and thanked them for their hard work. President Ball also brought up about his health condition with his hip and back and if he cannot fulfill his duties as President of the Louisiana State Financial Secretaries Association at any time during this upcoming year, that Vice-President David Landry will assume the responsibilities of the President as outlined by the LSFSA Bylaws.
 7. Delmas Forbes stated that the State Accompano Raffle will be brought back and the money raised will be used to aid seminarians to help support their mission trips that they need to do in their first year of studies. Bro. Forbes encourages all councils to participate in this worthwhile cause. Tickets come in books of 10 and are \$5.00 each.

Prizes: 1st -\$5,000.00

2nd - \$2,500.00

3rd - 1,500

4th - \$250.00

8. **Old Business-**

Keith Gautreau, Sr. (8147) talked about the Financial Secretary Association not having an ad in the convention program and what can be done to correct this for next year. Robert Boudreaux on an annual basis contacted the LSFSA to see if the LSFSA wanted to place an ad in the convention program. This year he did not handle the ads and the LSFSA was not contacted to place an ad.

Past State Deputy Jack O'Reilly (13931) spoke to the Association about the LSFSA slipping by the wayside with the State Council and how the President of the Association is no longer a member of the State Family. Jack stated that he will speak to the current State Deputy to fix this issue.

David Landry (7275) made a motion to have the Association President Ball make a presentation on the convention floor on behalf of the LSFSA to St. Mary's for \$1,000.00 and to the Bishop Greco Fund for \$1,000.00 for our annual donations to these programs. Michael Forysthe (1208) seconded the motion. All were in favor, motioned passed.

President Gladwin M. Ball (5022) spoke about how he spoken to State Deputy Veron Ducote about the Financial Secretary President being taken out of the State Family and our State Deputy said he would take care of it and let the LSFSA President know of the outcome. President Ball also stated that the LSFSA needs to have its spring meeting where members of the association can get involved and state their ideas and concerns to the officers of the association so we can act and better the association.

Past President Keith Gautreau, Sr (8147) stated that he was asked to be the liaison between the LSFSA by State Deputy Vernon Ducote and that he had accepted the position.

David Landry (7275) LSFSA Vice-President took over the meeting for President Ball at 10:25am as he went to the convention floor to present the checks to St. Mary's and the Bishop Greco Fund on the floor of the general assembly.

Peter Peragine (5530) stated that he had spoken to the President of the association about creating the position of a liaison between the LSFSA and the Louisiana State Council and that the President agreed with this idea.

Leonce Waguespack (13349) stated that the spring meeting of officers of the LSFSA is in the Bylaws of the Louisiana Financial Secretary Association. Also, she spoke about how the By-laws needed to be revised to acknowledge the changes that had been made over the course of the last year specifically concerning the addition of the Fourth Degree Comptrollers to the association. He also asked that any member with updated personal information to please get the information to him so he can update the association's records.

9. **Budget Approval**- Jim Vance (12906) LSFSA Treasurer gave the current balance in the association's check book along with expenditures, deposits, and other transactions. These figures have been approved by the Audit Committee and these figures will not alter the current budget figures for this year.

- Expenditures- \$1,579.48
- Deposits-\$3,835.00
- Current Balance- \$30,661.65

Herbert F. Hille, Jr. (9623) spoke about the budget being out of whack and not balancing. He recommended that the officers of the LSFSA get together to balance the budget in the near future.

Robert Coco (3208) Three Year Trustee LSFSA stated the reason the LSFSA is over budget is because if the budget ever had to be amended, a new copy would have to be mailed out to every Financial Secretary in the state for approval. That is the reason we are over budgeted is to give the association some room to adjust the budget with as little trouble as possible.

Keith Gautreau, Sr (8147) Two-Year Trustee spoke why we are over budget each year stating that we had several transition periods, especially with the passing of our Past LSFSA Treasurer Aldon Young and getting the books balanced with a balanced budget.

President Gladwin Ball (5022) takes over the meeting upon his return from the general assembly floor at 10:53am. Robert Coco (3208) makes a motion to accept the budget as prepared. Michael Forysthe (1208) seconds the motion. No discussion and the majority were in favor.

10. **New Business**-

11. **Reports of the Election Committee**- Nominations are re-opened for all positions by elections committee chairman Keith Gautreau (8147). No other nominations were made for President, Vice-President, Secretary, Treasurer, Warden, Three Year Trustee, Two Year Trustee, and One Year Trustee. An election is held for Three Year Trustee between Leonce Waguespack (13349) and Malcolm Fauchaux (1817).

Leonce Waguespack (13349) is elected Three Year Trustee.

Newly Elected LSFSA Officers for the 2015-2016 Year-

- Gladwin M. Ball (5022) President
- David Landry (7275) Vice-President
- Chris A. Dufrene, Jr. (7350) Secretary
- Jim Vance (12906) Treasurer
- Tommy Rodrigue (3209) Warden
- Leonce Waguespack (13349) Three Year Trustee
- Robert Coco (3208) Two Year Trustee
- Keith Gautreau, Sr. (8147) One Year Trustee

Jerry Toups (3411) makes a motion to destroy the ballots and cast one vote for all officers who ran unopposed. Motion is seconded by David Landry (7275). All were in favor, Motion Passed.

President Gladwin Ball (5022) mentioned that our representative for the LSFSA, Michael Callais (9000) was elected to attend the Supreme Convention.

President Gladwin Ball (5022) appointed Malcolm Fauchaux (1817) as a Parliamentarian for the LSFSA. A motion was made by Peter Peragine (5530) and seconded by Joe Bocklud (8615) to accept this appointment. The motion and the second was then rescinded because this position is appointed by the President of the LSFSA and not elected.

LSFSA Vice-President David Landry (7275) spoke about the education committee. He stated that four Financial Secretaries had volunteered to serve on the committee along with him for a total of five. Three were from the same area and he stated that he would like to have a representative from each area in the state. He wants to get a representative from the northern part of the state and the Lake Charles area also. If anyone is interested in getting on the committee, please let him know. This person can be an officer or a member of the LSFSA and their job would be to educate and help members with the computer programs as needed.

President Gladwin Ball (5022) stated that he had concerns with adding signatures to the LSFSA checking account and that the process of adding names sometimes had elected officers traveling across the state to sign a signature card. He asked if there was a simpler way of adding names to the checking account so that it would not be an inconvenience to the elected officer that is being added. It was stated that having the officer sign the signature card was not a requirement of the LSFSA, but a policy of the bank and that there was nothing that could be done to change this requirement. It was also stated by Keith Gautreau, Sr. (8147) that the only signature that would be added yearly was the newly elected Vice-President of the LSFSA

because the account has three elected officers on the signature card: President, Vice-President, and Treasurer.

12. **Report of the Memorial Committee-** Malcolm Fauchaux (1817) read aloud the names of our recently departed Financial Secretaries.

Joe Viator (1208)

Ben Zaleski (4562)

13. **Report of the Audit Committee-** Robert Coco (3208) Report was submitted to be part of the minutes and the account balanced.

Motion by Chris A. Dufrene, Jr. (7350) to accept the Audit, Elections, and Memorial Committees Reports as read. The motion was seconded by Peter Peragine (5530). All were in favor, motion passed.

14. **Closing Remarks:**

President Gladwin M. Ball said a resolution should be drafted that any changes made to membership management should go through our Association from Supreme.

David Landry (7275) Vice-President LSFSA stated that a resolution may not work. Our Association should utilize Past State Deputy Jack O'Reilly as a liaison with the Supreme Council.

LSFSA Officers Closing Remarks:

- Vice-President David Landry (7275) deferred his comments for the luncheon.
- Treasurer Jim Vance (12906) stated that we will take care of business to get the budget straight and understandable and to also straighten out the checkbook.
- Secretary Chris A. Dufrene, Jr. (7350) stated that appreciated all the support and help from the officers and the members of the Association and he thanks them for the confidence that they have in him for electing him for another year as Secretary. He also stated that he looks forward to continuing serving the Association as an officer.
- One-Year Trustee Malcolm Fauchaux (1817) wanted to thank everyone for their support and that he was looking forward to next year.
- Two-Year Trustee Keith Gautreau, Sr (8147) had no comment.
- Three-Year Trustee Robert Coco (3208) had no comment.
- Warden Tommy Rodrigue (3209) thanked the members of the Association for re-electing him Warden and that if anyone needed his help, to please give him a call.
- Past LSFSA President Leonce Waguespack (13349) had no comment.
- Past LSFSA President Peter Peragine (5530) had no comment.

Next year's convention will be held in Lafayette, Louisiana at the Hilton, which will be the host hotel for the 2016 convention.

This year's LSFSA Luncheon will be dedicated to the memory of Fr. Vu and Father Waguespack.

15. **Closing Prayer-** Deacon Ricky Picard (6873) offered the closing prayer to the Association membership.
16. The meeting of the LSFSA, Sunday, May 3, 2015 adjourned at 11:30am.